

**Personnel Committee
Wednesday, October 17, 2016
Conference Room B, Beck Municipal Building**

Minutes

Members Present: Denise Keane, Toni Moran (Chair), Ben Shaiken

The meeting was called to order at 5:45pm.

1. APPROVAL OF MINUTES

Shaiken made the motion, seconded by Keane to approve the minutes of 8/15 as presented. Motion passed unanimously.

Keane made the motion, seconded by Shaiken to approve the minutes of 10/12 as presented. Motion passed unanimously.

2. EXECUTIVE SESSION

Keane made the motion, seconded by Shaiken to enter into executive session for personnel in accordance with C.G.S. 1-200(6)(a), Town Manager Performance Review. Motion passed unanimously. Committee members entered into executive session at 5:50pm.

The Committee left executive session. Shaiken made the motion, seconded by Keane, to send the Town Manager performance evaluation statement and back-up documents to the Town Council. Motion passed unanimously.

Keane made the motion, seconded by Shaiken to adjourn. Motion passed unanimously. Meeting adjourned at 5:55pm.

Respectfully submitted,
Antonia "Toni" Moran, Chair
Personnel Committee